

NOTTINGHAM CITY COUNCIL

AREA COMMITTEE EAST (A.C.E) DALES, ST ANN'S & MAPPERLEY

MINUTES of the meeting held at Ground Floor Committee Room - Loxley House, Station Street, Nottingham, NG2 3NG on 14 February 2017 from 18.01 - 19.40

Membership

Present

Councillor Leslie Ayoola (Chair)
Councillor Gul Nawaz Khan (Vice Chair)
Councillor Jon Collins
Councillor Rosemary Healy
Councillor Neghat Khan
Councillor David Mellen (minutes 33 to 44)
Councillor Chris Tansley

Absent

Councillor Sue Johnson
Councillor Dave Liversidge

Community Representatives (✓ indicates present)

- | | |
|----------------------------|--|
| ✓ Ethel Anderson | - Chase Community Lunch Club |
| ✓ Brian Blackburn | - ACNA |
| Andrew Campbell | - ACAF |
| Yasser Farook | - Muslim Community Organisation Nottingham |
| ✓ Greg Feltham | - Sneinton Tenants and Residents Association (STARA) |
| ✓ Peter Goode | - St Andrews Church |
| Peter Henson | - Mapperley Road Neighbourhood Watch |
| Jonathan Kavanagh | - Friends of Colwick Woods |
| ✓ Deborah Main | - STANNRA |
| ✓ Noel Martin | - Prettier Whittier |
| ✓ Caroline Pickering-Smith | - Friends of Coppice Park |
| Cathy Symes | - At Ann's Allotments |
| Debbie Webster | - At Ann's Debt Advice |
| ✓ Peter Wright | - Sneinton Tenants Outreach Programme (STOP)_ |

Colleagues, partners and others in attendance:

- | | |
|-----------------------|---|
| Matt Alvey | - Community Employment and Skills Officer |
| David Baillie | - Regeneration Officer |
| Donna Busuttil | - Nottinghamshire Police |
| Fi Cusick | - Neighbourhood Development Officer |
| Greg Foister | - Neighbourhood Development Officer |
| Michelle Graley | - Neighbourhood Development Officer |
| Peter Morley | - Commissioning Manager |
| Kate Morris | - Governance Officer |
| Lorraine Raynor | - Head of Environmental Health and Trading Standards |
| Toni Smithurst | - Tenancy and Estates Manager of Bulwell Housing Office |
| Cherry Underwood | - Renewal Trust |
| Catherine Ziane-Pryor | - Governance Officer |

33 APOLOGIES FOR ABSENCE

Councillor Sue Johnson - Illness
Councillor Dave Liversidge - Personal

John Kavanagh - Friends of Colwick Woods
Mark Sunderland - South Neighbourhood Operations Manager,
Nottingham City Council
Cathy Symes - St Anns Allotments

34 DECLARATIONS OF INTERESTS

None.

35 MINUTES

The minutes of the meeting held on 15 November 2016 were confirmed as a correct record and they were signed by the Chair.

36 POLICE UPDATE

Inspector Donna Busuttil gave an update from Nottinghamshire Police on current issues relevant to the Dales, St Anns and Mapperley wards. She highlighted the following information:

- (a) on Friday 10 February through to Sunday 12 February 2017 a joint operation was run along with Nottingham City Homes and the Community Protection officers on the streets of the wards. The operation was not a secret and people within the community were aware that it would be taking place, despite this a number of knives were recovered from individuals;
- (b) a passive drugs dog was used and a number of seizures of controlled substances were made;
- (c) in coordination with Nottingham City Homes and with a housing officer present 2 warrants were executed;
- (d) Nottinghamshire police plan on running similar operations in the future and feedback or questions from those in the community are welcomed;
- (e) nationally Police forces have changed the way that crimes are recorded. Many incidents that would previously not have been recorded as a crime and given a crime number now class as a formal incident and Nottinghamshire Police are in the process of reassessing a number of incidents and having to assign crime numbers to old cases. As a result the crime figures for the last quarter are not reflective of the crime that has been committed.

Following questions and comments from the Committee the following further points were made:

- (f) in the Dales ward vehicle crime is up 12%, up from 9. There is no pattern to the crime and patrols have been increased. Shoplifting is up 24% and police are working with shop owners to reduce this. 3 burglaries took place which appeared to target Asian families, in particularly their jewellery. This fits with a pattern of crime seen in the neighbouring Carlton area where a person was apprehended on suspicion of burglary. Public Order crime is up by 54%, up by 24 incidents. This is attributed to old incidents being reopened as a result of the new reporting criteria;
- (g) frustration was expressed that the new crime reporting legislation has led to very minor incidents and mischief calls being included in the crime statistics diverting time and resources away from more serious incidents;
- (h) neither of the 2 recent murders in the Sneinton area could have been predicted or prevented. They were two separate incidents and there is no need for the community to feel unsafe. It was not possible for Inspector Busuttil to comment further due to ongoing investigation;
- (i) despite residents commenting that they had not seen the Community Protection officers in the Dales ward the CPO's have been working jointly with Nottinghamshire Police throughout the wards;
- (j) Inspector Donna Busuttil offered to bring comparative figures to the next meeting to allow the Committee to see crime figures over a 6 month period which should give a clear picture following the changes in reporting legislation;

RESOLVED to thank Inspector Donna Busuttil for her attendance, note the content of her update and accept her offer of comparative figures at the next meeting.

37 CONWAY CLOSE: STOPPING UP FOOTPATH

David Baille, Regeneration Officer, introduced a report outlining the decision to stop up of a footpath on Conway Close in order to allow the construction of housing. The Delegated Decision was taken in exercise of Area Committee Executive Powers under delegation 82(b). No objections were received during the consultation process and the Stopping Up Order was confirmed on 12.10.2016. Construction work started the same month and is scheduled to finish in July 2017.

RESOLVED to

- (1) note the decision of the Head of Neighbourhood Management in Delegated Decision 2582 in exercise of her executive powers on behalf of the committee;**
- (2) note the steps that have been taken since the approval of Delegated Decision 2582 to implement that decision.**

38 FINANCIAL VULNERABILITY AND RESILIENCE

Peter Morley, Commissioning Manager, gave a presentation on Financial Vulnerability and Resilience highlighting the following points:

- (a) Nottingham City has the second highest level of population unable to manage debt of all locality areas at over 41%. Groups more likely to be affected include:
 - citizens with mental health issues;
 - families;
 - citizens with physical or mental disabilities, learning disabilities or long term health problems;
 - refugees or asylum seekers;
 - elderly citizens;
 - citizens with drug or alcohol misuse issues;
 - young people;
 - care leavers;
 - citizens claiming Job Seekers Allowance or citizens who work in insecure employment/low wage work;
 - ex-offenders.
- (b) historically there have been different services citywide with differing quality that citizens did not know how to access and a shortage of early intervention work to prevent vulnerability;
- (c) to rectify this the Council recommissioned all of the advice services that it funds through a “hub and spoke” model which was completed in September 2015. The second stage is to implement change in the services to address the historical issues including:
 - move facilities to an early intervention approach;
 - standardise advice and assessment across the city;
 - standardise access arrangement;
 - ensure citizens and professionals know what services are available.
- (d) the council applied for and received £300,000 of Transformation Challenge Award funding. The process is underway to identify appropriate ways to spend the funds, ideas include:
 - shared free phone number and shared appointment booking system for advice services
 - trainer/development worker to act as a link between advice services and employment support
 - virtual chatroom (skype)
 - specialist immigration advisor
 - training for Advice Nottingham staff on standardised access to assessment/ referral to other services.
- (e) the services will be evaluated on outcomes that show impact, improve access between services, fit with the financial resilience action plan and reduce citizens vulnerability;

- (f) further consultation will be done in localities, and support groups will be set up as appropriate. This work will be overseen by the Health and Wellbeing Board;
- (g) the team welcome feedback from the community and can be sent to peter.morley@nottinghamcity.gov.uk

Following questions and comments from the Committee the further points were made:

- (h) out of standard hours (not 9am – 5pm) for the advice services in localities would be helpful for those citizens who do work, foodbanks are open outside of normal working hours and could be an appropriate place to offer other services or advertise other services, this idea will be feedback to the steering group for consideration;

RESOLVED to thank Peter Morley for his presentation and note the content.

39 EMPLOYMENT AND SKILLS PLAN

Matt Alvey, Community Employment and Skills Officer gave a presentation on the Employment and Skills plan highlighting the following points:

- (a) On average the Dales, Mapperley and St Anns wards have a slightly higher than city average of citizens on out of work benefits but the overall figures up to October 2016 are showing a reduction;
- (b) current priorities of the Employment and Skills Area Partnership are:
 - to engage with residents who are currently economically inactive, including those not claiming benefits;
 - increase the number of job opportunities, including entry level jobs, for Dales, Mapperley and St Anns wards;
 - raise awareness and increase access to local support groups;
 - reduce the numbers of long term unemployed job seekers.
- (c) the Partnership aims to promote Nottingham Jobs opportunities to employment advisors and local residents. Following feedback from both advisors and residents the hub has been restructured to allow better joint working when using job searching tools;
- (d) The Partnership also works to:
 - promote vacancies to local advisors – the Partnership email local vacancies to advisors on a regular basis
 - promote vacancies to local jobs fairs – the next one is due to take place on 28 March 2017 between 12pm - 3pm at City College Nottingham, Carlton Road, NG3 2NR;
 - match client caseloads to vacancies and promote Nottingham Jobs Hub activities;
 - monitor claimant figures;
 - review referrals and performance of local employment programmes.

- (e) The Partnership has recently commissioned a research project to look at the barriers to local employment. This will run alongside a review of local employability services offered in Dales, Mapperley and St Anns to produce details of local employability provision;
- (f) the Step into Work programme has been recognised nationally and offers good quality programmes across the city. The Partnership is currently looking at ring-fence some local opportunities for local residents through this programme;

Following questions and comments from the committee the following points were made:

- (g) work is being done to improve access for those citizens who use English as an additional language, there is a good presence of advice and support services in localities to reach those who do not use the internet and local libraries offer free internet access to citizens which allows them to access the online services. There is still work to be done around literacy but there are programmes in place to increase literacy levels city wide;
- (h) the draft report from a community research paper shows that 0 hours contracts are damaging. It also shows that access to child care is a limiting factor and this report is due to be shared at an upcoming Partnership meeting and its finding will help to shape future action plans.

RESOLVED to thank Matt Alvey for his attendance and note the content of his presentation.

40 PROPOSAL FOR A SCHEME OF SELECTIVE LICENSING FOR PRIVATELY RENTED HOUSES

Lorraine Raynor, Chief Environmental Health and Safer Housing Officer, gave a presentation and introduced a report on the Proposal for a Scheme of Selective Licensing for Privately Rented Houses and highlighted the following points:

- (a) the Council currently runs a mandatory licensing scheme for Houses of Multiple Occupancy (HMO) with three or more storeys or, 5 or more occupiers, and a discretionary scheme of additional licencing which covers HMO's of 2 storeys or more, or, 3 or more occupiers;
- (b) the Council is currently consulting on a proposal to introduce a citywide selective licensing scheme that will cover all of the Private Rented Sector (PRS), it is thought that this will bring over 40,000 properties into the licensing scheme within Nottingham City. The consultation runs until the end of March and feedback can be given here:
<http://www.nottinghamcity.gov.uk/consultation-engagement-and-surveys/#housing> ;
- (c) this scheme aims to drive up standards of homes, improve living conditions and reduce levels of deprivation for residents and contribute to reducing levels

of antisocial and criminal behaviour by tackling Rogue Landlords and working with landlords and tenants to provide advice and assistance;

- (d) the Dales, Mapperley and St Anns have a high proportion of PRS properties which falls short of acceptable standards.

Following questions and comments from the Committee the following points were made;

- (e) Should the consultation be a success and the Council agree with the proposal and agree to a selective licencing scheme for all PRS properties in the city, the decision would then need to be approved by the Department of Communities and Local Government. If permission is then granted for a citywide scheme would likely start in early 2018;
- (f) the fee for a 5 year license will be £600 per property. If the landlord is accredited through Decent and Safe Homes (DASH) or Unipol then there will be a £140 discount;
- (g) the same standards will apply to properties and to fees if a lettings agent is involved, properties will have to meet certain standards and the same fee of £600 per property will be charged and it will be the duty of the landlord to sign up to the scheme;
- (h) the proposed selective licensing scheme would run the same model of enforcements as currently runs for the mandatory and additional licencing. Advice will be offered to landlords and instructions on what needs to be done to improve the property, if no action is taken this will then lead to enforcement and ultimately to prosecution. If there is a pattern of poor behaviour then licenses will not be granted or will be granted only if a suitable management agent is put in place;
- (i) a high proportion of properties within the private rented sector will require improvement if this scheme is approved. It will ensure a basic minimum of standard for all housing and will improve outcomes for tenants;
- (j) the scheme will offer advice and support to landlords who are having issues with tenants such as housing benefits not being used to pay for rent.

RESOLVED to

- (1) thank Lorraine Raynor for her attendance and for her presentation and note the content;**
- (2) encourage community reps to feed this back into the community and engage with the consultation process.**

41 WARD PERFORMANCE REPORT

Michelle Graley, Neighbourhood development Officer for St Anns presented the St Anns part of the Ward Performance report, she highlighted the following points:

- (a) 10 Tea and Cake public meeting have taken place across the ward to date. They have been well attended and have led to a list of issues affecting the ward to be compiled. Common problems across the ward include commuter/nuisance parking, street furniture repairs and fly tipping. These issues will be taken back to Neighbourhood Action Team to address;
- (b) phase 1 of the Skate Plaza has been completed. There are a number of young people including those from the Skating Community already using the Plaza regularly;
- (c) Mr Tony Miller has approached the Neighbourhood Development Officer about a plaque he salvaged from the now disused Cannon Lewis Memorial Hall. It commemorates the lives of local young men who fought and lost their lives in World War I. He has made a number of attempts to have one of the local churches give the plaque a home but has not been successful. St Anns Councillors have agreed to look at sitting the plaque in a display case somewhere within St Anns with a view to carrying out a special event as part of the centenary commemorations.

Fi Cusick, Neighbourhood Development Officer for Mapperley Ward presented the Mapperley part of the report. She highlighted the following points:

- (d) January saw an increase in prostitution in the Mapperley Road Area. The Police Task Force are aware of that some of the workers who used to use the area are returning as their situations change. The Task Force are working with those who are known to the team. The numbers are still very low, and significantly lower than they were historically;
- (e) fly tipping continues to be an issue around Brewsters Recycling Centre on Brewsters Road. The 3G camera will be deployed there with a view to gathering information;
- (f) 20 November 2016 was the day of a "one off" leaf only collection in the Mapperley Park area. It was very successful and an extra 30 tonnes of leaves were collected, the total collected exceeds 230 tonnes from routine leaf clearance through the autumn and winter months;
- (g) in January Community Protection teams delivered letters to all households on Blue Bell Hill Road as a result of continued dog fouling, community support operations are being planned in the Mapperley ward to address this issue;
- (h) funds have been allocated to improvement plans for Astely Drive Park. Plans will go out to consultation with residents, and they will also be consulted on whether the path between Pendle Crescent and the park is reopened in the summer months, as it has been closed off for many years due to unsafe footing in bad weather;
- (i) the Big Push will be launched on 8 March 2017 between 12pm and 2pm at The Wells Community Centre to get local residents involved in the refurbishment and rebuild of the centre. Discussion will take place with

residents about the activities they would like to see available, what the centre should look like and the layout. This will also be an opportunity to begin to recruit extra members to the community association;

- (j) a series of surveys will take place to look at traffic issues in the Ransom Road, Quernaby Road and Blyth Street area and how these can be addressed;
- (k) Cats Protection have caught and returned 14 healthy, neutered cats to the Woodlane Garden/Pippin Close area. The issue will continue to be monitored by the Neighbourhood Action Team;
- (l) an environmental Week of Action is being planned for August in the Warton Avenue area off The Wells Road. Hedges will be lowered to improve lighting and make the area feel safer, and gardens will be cleared of rubbish/unwanted items improving the look of the area. Parking will also be considered as this is another concern raised by residents.

Greg Foister, Neighbourhood Development Officer for the Dales presented the Dales part of the report. He highlighted the following points:

- (m) the Neighbourhood Action Team has been very busy doing a lot of work around fly tipping around the Whittle Road and Rossington Road ;
- (n) a parking feasibility study has been commissioned for Sneinton Dale and Oakdale Road;
- (o) there has been investment in the Lord Street and Robert Street area as well as Windmill Park area;
- (p) a Ward Walk took place on 25 January 2017 and the football pitch at Candle Meadow has now been mown;
- (q) the area is looking forward to some further investment in early spring and work continues to take place in order to engage the emerging communities;
- (r) Weeks of Action have been planned for 12 June and 9 October.

Resolved to note the priorities, current issues and supporting information for the Dales, Mapperley and St Anns Wards.

42 AREA CAPITAL FUND – 2016/17 PROGRAMME

Greg Foister, Neighbourhood Development Officer, presented a report on the Area Capital Fund – 2016/17 Programme providing the latest spend proposals under the Area Capital Fund. In an amendment to the original report circulated with the agenda the Committee was asked to approve funding for the 15 schemes noted in the appendix of the circulated report.

RESOLVED to

- (1) note the remaining monies available to Dale, Mapperley and St Anns Wards for 2016:

Dales: £2,816

Mapperley: £0

St Anns: £60,520

- (2) approve the following schemes:

Dales LTP

Location	Type	Estimate	Details
Dales Ward	dropped kerbs	£5,861	Further contribution to provision of dropped kerbs in the ward (LTP contribution) - lead service: Neighbourhood Management
Lees Hill Street	study	£2,100	Feasibility study into residents parking scheme - lead service: Traffic & Safety
Sneinton Dale	study	£4,250	Feasibility study into extra pedestrian crossing, and Edale Road parking associated with new Joint Service centre - lead service: Traffic & Safety
Oakdale Road island	signage	£800	"Welcome to Bakersfield" sign subject to appropriate safety assessment - lead service: Traffic & Safety
Dales Ward street name plates	SNP	£3,200	New / replacement nameplates on identified cul-de-sacs in the ward, including "No through road" badging - lead service: Highway Maintenance

Dales Ward Public Realm Schemes

Location	Type	Estimate	Details
Dales Ward	dropped kerbs	£4,139	Further contribution to provision of dropped kerbs in the ward (PR contribution) - lead service: Neighbourhood Management
Dales Ward	area improvement	£10,000	Further contribution to area improvement across the ward - lead service: Neighbourhood Management

Mapperley Public Realm Schemes

Location	Type	Estimate	Details
Lucknow Drive	area improvement	£350	Contribution to area improvement works on Lucknow Drive traffic island - lead service: Parks & Open Spaces

Mapperley Withdrawn Schemes

Location	Type	Reason	Amount	Details
Springwood Gardens	Tree works	Underspend	£350	Carry out replacement and replace planter on Springwood Gardens

				Grind out old stumps and replace trees (Feb – 14)
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St Anns LTP schemes

Location	Type	Estimate	Details
Cropwell Green	carriage way	£14,595	Resurfacing of carriageway on Cropwell Green (LTP contribution) - lead service: Highway Maintenance
Linden Street	traffic calming	£50,000	Traffic calming measures in Linden Street area - lead service: Traffic & Safety

St Anns Public Realm Schemes

Location	Type	Estimate	Details
St Anns Phase 2 (Stonebridge Area cluster)	parking	£10,000	Addition contribution to existing scheme to cover signage - lead service: Traffic & Safety
Tulip Avenue/ Westville Gardens	tree works	£2,652	Assessment and removal of large trees - lead service: Parks & Open Spaces
Cropwell Green	carriage way	£5,507	Resurfacing of carriageway on Cropwell Green (PR contribution) - lead service: Highway Maintenance
St Anns tree improvement	tree works	£10,000	Programme of tree works at identified locations across the ward - lead service: Parks & Open Spaces
Sycamore Park	park improve ment	£500	Repair/restoration of goal mouths on Sycamore Park football pitch - lead service: Parks & Open Spaces

St Anns Withdrawn Schemes

Location	Type	Reason	Amount	Details
Thomas Close/Robin Hood Chase	Lighting	Contingency funding not required	£17,400	Installation/ maintenance of 5 streetlights to improve safety along footpaths (Feb-14)

43 DELEGATED AUTHORITY PROJECTS

Fi Cusick, Neighbourhood Development Officer, presented the report on the use of delegated authority by the Corporate Director for Commercial and Operations.

RESOLVED to note the actions agreed by the Corporate Director for Commercial and Operations in respect of projects and schemes within the Dales, Mapperley and St Anns Wards.

44 NOTTINGHAM CITY HOMES UPDATE

Toni Smithurst, Tenancy and Estate Manager for Nottingham City Homes, presented a report providing summary updates on Capital Programme and major work, area regeneration and environmental issues, key messages from the Tenant and Leasehold Congress, Tenant and Residents Associations updates, area performance and good news stories and positive publicity. She highlighted the following information:

- (a) the newly formed residents group at Victoria Centre Tenant and Resident Group is working hard with the Housing Patch Manager to establish itself as a community group;
- (b) costs for the roof garden at the Victoria Centre Flats are being finalised though no start date for the construction work has been confirmed. Materials will need to be hoisted to the roof and a full health and safety assessment is due to take place;
- (c) phase one of the door entry and intercom upgrade has been completed in Victoria Centre flats. Work has been commenced on phase two and phase three;
- (d) work is due to start this month on the external cladding of Newark Crescent, this is partly funded by the RemoUrban Funding. The low rise blocks of Byron, Haywood, Morley and Keswick will also be upgraded through this project with external wall insulation and new heating;
- (e) Homes in the Windmill Lane area have also benefited from external wall insulation through the RemoUrban project. Residents have also been offered the opportunity for free lighting upgrade to LED and update has been very high;
- (f) Jointly with Nottinghamshire, Police Nottingham City Homes successfully took possession of a property in the St Anns ward following numerous reports regarding antisocial behaviour;
- (g) the annual Tenant and Leaseholder Awards 2017 are now open for nominations. The awards are looking for the best individuals, groups or initiative that are improving the life of residents and neighbourhoods;

RESOLVED to

- (1) note the update and performance information contained in appendices 1 and 2 of the report;**

- (2) note the allocation of funds for 2016/17:**

Ward	Actual Budget (including carry over from	Schemes Approved	Schemes Committed	Schemes De Committed	Remaining Budget

	2015/16				
Dales	£86,344.68	£0	£0	£0	£82,114.68
Mapperley	£44,328.05	£0	£0	£0	£44,328.05
St Ann's	£141,385.36	£133,917.24	£133,917.24	£0	£5,615.75

(3) approve £2,394 from the Area Capital Programme for the following scheme:

Address	Action	Reason	Cost
Harrogate Street	Install new fencing to the communal footpath.	To prevent ASB and nuisance for residents	£2,394.00.00

45 ISSUES AND GOOD NEWS STORIES

Community representatives gave a brief update on the activities of their organisations and current issues including:.

- (a) Brian Blackburn for the Afro-Caribbean National Artistic Centre bought a programme of events, services and uses for the centre. These are attached to the minutes;
- (b) Peter Goode of St Andrew's Church advised the meeting that the church continued to be used for various groups and craft activities and workshops outside of worship. The Church has recently been the venue of a patchwork exhibition which saw over 400 visitors;
- (c) Pete Wright from Sneinton Tenants Outreach Programme advised that the skate plaza is doing very well. He has been advised by members of the Skater community that they hope to run competitions there in the future;
- (d) Noel Martin from Prettier Whittier reported that they plan on running the successful planter scheme again this year and if possible selling some of them to help fund the group;
- (e) Greg Foister, Neighbourhood Development Officer read out an update from Jonathon Kavanagh – Friends of Colwick Woods:
 - a disabled access route is being completed from Greenwood Road to West View, they hope to have joint funding from Nottingham City Council and Tesco Grant;
 - there is a Stargazing event on 4 March 2017;
 - practical work such as tree planting, clearing scrub and removing tyres will be taking place over the upcoming month;
 - Friends of Colwick Woods note the installation of 11 litter bins and thank the Council for this;
 - A successful guided walk took place with Framework regarding physical and mental health. This event was covered by the Evening Post and more walks are planned for April;
- (f) Cherry Underwood from the Renewal Trust updated the Committee on the Caravan Project – a leaflet outlining the project is attached to these minutes.

RESOLVED to thank the Community Representatives for the updated from their organisations and to ensure that the Community Representatives item is heard earlier on the agenda at future meetings.